

# LINEN RENTAL SERVICE

## REQUEST FORM

FOR OFFICE USE ONLY

DATE RECEIVED: \_\_\_\_\_

DATABASE UPDATED: \_\_\_\_\_

FEE UPDATED: \_\_\_\_\_

TO LINEN SUPERVISOR: \_\_\_\_\_

NOTES: \_\_\_\_\_

**OPTIONAL LINEN RENTAL SERVICE:** Camp Cayuga offers a Linen Rental Service that includes two bed sheets, one pillowcase and enough blankets to ensure a comfortable sleep. Pillows, towels, and washcloths are not included in this service and need to be supplied by the camper. (Pillows are available for purchase at the camp store.) The weekly laundering of the camp's linens is included in the Canteen Fee.

**CAYUGA'S HEALTH POLICY:** The camp's policy requires campers to sleep between 2 sheets and if using a pillow, a pillowcase is required. Campers are permitted to use blankets or quilts. Campers are prohibited from sleeping inside sleeping bags in the cabin.

**LINEN RENTAL SERVICE FEE:** The fee for the optional Linen Rental Service is \$110 for the full-season, \$80 for the 6-week session, \$55 for the half-sessions, and \$30 for the 2-week mini-sessions.

**REFUND POLICY:** After the linens have been distributed to your camper, there can be no refund for the Linen Rental Service. Full refunds are provided if notification is received before the camper's arrival. There is no prorated refund for this service if a camper arrives late or departs early from camp.

**TO REGISTER:** The fastest way to register for this service is to login to your online account, click "Forms & Documents" on your dashboard, click "Additional Options", and select "Linen Rentals" under the "Optional Services" section. Note: Within 1 week of your camper's arrival, it is not possible to sign-up online through "Additional Options". At that time, you will be required to complete this paper form (PDF). When completed, scan/email this form to [info@campcayuga.com](mailto:info@campcayuga.com), or fax it to 908-470-1228 or after June 6th to 570-253-3194.

**CAMPER'S NAME** (print): \_\_\_\_\_ . **AGE:** \_\_\_\_\_

**CAMPER SESSION:**  Full,  First 6-Wks,  Last 6-Wks,  1st-Half,  Middle-Half,  2nd-Half

**MINI SESSION:**  First 2-Weeks,  Second 2-Weeks,  Third 2-Weeks,  Last 2-Weeks

I am requesting Linen Rental Service for my camper.

I previously selected this service and now want to cancel it. Please credit my account.

**PARENT'S SIGNATURE:** \_\_\_\_\_ . **DATE:** \_\_\_\_\_

**NOTE:** Children with a "history" of bed-wetting are required to sign-up for this service to ensure clean bedding. If it becomes necessary to rent linens during the summer, the rate is \$3.00 each time we exchange the linens.