

AIRPORT TRANSPORTATION SERVICE

REQUEST FORM

FOR OFFICE USE ONLY

DATE RECEIVED: _____
DATABASE UPDATED: _____
FEE UPDATED: _____
ADDED TO AIRPORT LIST: _____
TO TRANSPORT DIRECTOR: _____
NOTES: _____

OPTIONAL AIRPORT TRANSPORTATION SERVICE: Camp Cayuga provides transportation service to/from 3 international airports. On arrival day, our staff will escort your child from the airline's terminal gate to Camp Cayuga. On departure day, our staff will accompany your child from camp to the airline's terminal gate, and remain at the airport until your child's plane is in the air. If you desire this service for your camper, complete this request form. Note: Before making flight arrangements, read the camp's *Airport Transportation Instructions*, which are available from your online account under "Forms & Documents" on your dashboard. After making your child's flight reservations, you must complete the *Airport Transportation Itinerary Form*. This form is also located under "Forms & Documents" on your dashboard.

AVAILABLE AIRPORTS: The camp's Transportation Service is available from these airports:

- WilkesBarre/Scranton Airport (Avoca, Pennsylvania) is the closest airport being only 35 miles (1 hour drive) from camp. However, it's the smallest airport on our list and your child will likely need a connecting flight to arrive here.
- Newark Airport (Newark, New Jersey) has more non-stop direct flights than WilkesBarre/Scranton Airport and is closer to camp than JFK Airport.
- JFK Airport (Jamaica, New York) is located in a heavy-traffic area of New York and is farthest from camp. Flights to/from JFK Airport may cost less than Newark Airport, but your child's ride to camp is about 1½ hours longer.

SERVICE FEE: The Airport Transportation Service Fee applies to flights that arrive & depart on official camp session dates: WilkesBarre Scranton Airport is \$120 (\$60 one-way); Newark Airport is \$180 (\$90 one-way); and JFK Airport is \$210 (\$105 one-way). If the flight date is scheduled on any date other than the official camp session, an extra fee will be added as follows: Newark Airport is an additional \$30 one-way; JFK Airport is an extra \$50 one-way; and for WilkesBarre Scranton Airport no additional fee applies.

FLIGHT TIMES: Do NOT schedule "arrivals" before 11:30am at JFK Airport; before 10:30am at Newark Airport; or before 7:30am at WilkesBarre/Scranton Airport. Do NOT schedule "departures" from camp before 1:00pm at JFK Airport; before 12:00pm at Newark Airport; or before 9:00am at WilkesBarre Scranton Airport. Flights that arrive/depart during these prohibited times will incur an extra charge. Read the *Airport Transportation Instructions* for more details.

TO REGISTER: The fastest way to register for this service is to login to your online account, click "Forms & Documents" on your dashboard, click "Additional Options", and select your airport under the "Transportation" section. Note: Within 1 week of your camper's arrival, it is not possible to sign-up online through "Additional Options". At that time, you will be required to complete this paper form (PDF). When completed, scan/email this form to info@campcayuga.com, or fax it to 908-470-1228 or after June 9th to 570-253-3194.

CAMPER'S NAME (print): _____ . **AGE:** _____

CAMPER'S SESSION: Full Season, First 6-Weeks, Last 6-Weeks, First-Half, Middle-Half, Second-Half

MINI SESSION: First 2-Weeks, Second 2-Weeks, Third 2-Weeks, Last 2-Weeks

- I am requesting Cayuga's Airport Transportation Service for my child.
- I previously selected Airport Transportation Service and now want to change my request as indicated below.
- I previously selected Airport Transportation Service and now want to cancel it. Please credit my account.

I REQUEST AIRPORT TRANSPORTATION SERVICE AS INDICATED BELOW:

- WILKESBARRE SCRANTON AIRPORT..... Roundtrip..... One-Way to camp..... One-Way from camp.
- NEWARK INTERNATIONAL AIRPORT..... Roundtrip..... One-Way to camp..... One-Way from camp.
- JFK INTERNATIONAL AIRPORT..... Roundtrip..... One-Way to camp..... One-Way from camp.

PARENT'S SIGNATURE: _____ . **TODAY'S DATE:** _____

BUSINESS OFFICE: Camp Cayuga, PO Box 151, Peapack, NJ 07977, Telephone: 908-470-1224, Fax: 908-470-1228.

Email: info@campcayuga.com * Website: www.campcayuga.com

SUMMER ADDRESS: Camp Cayuga, 321 Niles Pond Road, Honesdale, PA 18431, Telephone: 570-253-3133, Fax: 570-253-3194.