

CAMP CAYUGA

AIRPORT TRANSPORTATION ITINERARY FORM

FOR CAMPERS USING CAYUGA'S AIRPORT TRANSPORTATION SERVICE

FOR OFFICE USE ONLY
 DATE RECVD: _____
 DATABASE UPDATE: _____
 FEE UPDATE: _____
 TO TRANSPORT DIR: _____
 AIRPORT CHART: _____
 NOTES: _____

Camp Cayuga provides transportation service to/from 3 International Airports: Newark Airport, JFK Airport, and WilkesBarre Scranton Airport. This service is optional and advance registration is required.

If you didn't register for Airport Transportation Service at the time you enrolled your camper, **and you know your camper's flight itinerary at this time**, you can signup now by checking-off the appropriate box below. The fee for flights arriving/departing on official camp session dates is as follows: WilkesBarre Scranton Airport is \$120 (\$60 one-way); Newark Airport is \$180 (\$90 one-way); and JFK Airport is \$210 (\$105 one-way). If the flight date is scheduled on any date other than the official camp session, an extra fee will be added as follows: Newark Airport is an additional \$30 one-way; JFK Airport is an extra \$50 one-way; and for WilkesBarre Scranton Airport no additional fee applies.

If you haven't registered for Airport Transportation Service **and you do NOT know your camper's flight itinerary at this time**, do not complete this form now. We ask that you first complete the *Airport Transportation Service Request Form* to reserve space in the camp van. To signup online for Airport Transportation Service, click "Forms & Documents" on your dashboard, click "Additional Options" and select your airport under the "Transportation" section. Note: Within 1 week of your camper's arrival, it is not possible to signup online through "Additional Options". You'll need to register using the paper form (PDF) *Airport Transportation Service Request Form*.

Before making your camper's flight arrangements, read the Airport Transportation Instructions which provide information about scheduling your arrival & departure flights. The "Travel-Airport Instructions" are located under "Forms & Documents" on your dashboard.

INSTRUCTIONS: After making your child's flight reservations, complete/scan this form. To return the form, click "Forms & Documents" on your dashboard and select "upload" next to "Travel-Airport Itinerary Form". If you prefer, you can email your completed/scanned form to info@campcayuga.com, or fax it to 908-470-1228 or after June 6th to 570-253-3194. This form is due 2 weeks prior to your camper's arrival.

PHOTOGRAPH: To help us recognize your child at the airport, please upload a recent photograph. To do so, enter your online account, click "Forms & Documents" on your dashboard, and select "upload" next to "Camper Photo".

CAMPER'S NAME (print): _____ **AGE:** _____

CAMPER'S SESSION: Full Season, First 6-Weeks, Last 6-Weeks, First-Half, Middle-Half, Second-Half

MINI SESSION: First 2-Weeks, Second 2-Weeks, Third 2-Weeks, Last 2-Weeks

CHECK-OFF APPROPRIATE BOX:

- I am currently registered for Airport Transportation Service. Below is my itinerary.
- I am not registered for this service but want to do register now. I agree to pay the fee stated above. Below is my itinerary.
- My child's itinerary has changed. Below is the new flight information.

FLIGHT TO CAMP:

- NEWARK INTERNATIONAL AIRPORT
- JFK INTERNATIONAL AIRPORT
- WILKES-BARRE/SCRANTON AIRPORT

Airline: _____

Flight Number: _____

Departure City/Airport: _____

Date of Departure: _____

Time of Departure: _____

Date of Arrival: _____

Arrival Time: _____

Arrival Airport: _____

FLIGHT FROM CAMP:

- NEWARK INTERNATIONAL AIRPORT
- JFK INTERNATIONAL AIRPORT
- WILKES-BARRE/SCRANTON AIRPORT

Airline: _____

Flight Number: _____

Departure City/Airport: _____

Date of Departure: _____

Time of Departure: _____

Date of Arrival: _____

Arrival Time: _____

Arrival Airport: _____

PARENT'S SIGNATURE: _____ **TODAY'S DATE:** _____